

Haya Al Shoaib

**Phone**

+963-998308571

Address

Syria, Latakia

Email

haya.shoeb4@gmail.com

Date Of Birth

25/9/1993

A high experienced worker with NGOs and INGOs with a total of 10 years looking for a new role to leverage my skills and experience in this field and achieve results on a cross-functional team, seeking a challenging experience where I can apply my skills and experience in a new role to provide, learn and develop in a way that aligns with my values and passions to increase living conditions for those in need regardless of their gender, nationality and situations

WORK EXPERIENCE

Premiere urgence international (PUI)

FSL Field Assistant

9/7/2023 - 1/1/2024

- Partial supervision of a small grants distribution project in selecting target areas, market assessment, disseminating the project, selecting and evaluating beneficiaries, coordinating with suppliers and beneficiaries, carrying out purchasing operations, and following up with the beneficiaries after the project launches.

Syrian Arab Red Crescent (SARC)

2014 - 2022

Livelihoods Team / Disaster and Relief Department

- Assess families and distribute aid to affected families.
- Participate in emergency responses and evacuation.
- Participation in livelihood projects including assessment, planning, implementation, monitoring, evaluation, such as agricultural tool kits, pregnant sheep, Fishing tool kits, small grants
- Data Entry/Archive for all livelihood projects

MEI Manager

- Full supervision of a small grants project funded by ICRC,
- managing the participating team, registering and selecting beneficiaries, evaluating them, and conducting a training course for them. And coordination with suppliers and beneficiaries for the purchasing and follow-up process

EDUCATION

Sociology/ Aleppo University

Attended Courses

First Aid

Institute : Syrian Arab Red Crescent

Disaster aid

Institute : Syrian Arab Red Crescent

Evaluation principles

Institute : Syrian Arab Red Crescent

Livelihoods principles

Institute : Syrian Arab Red Crescent

Languages

Mother Tongue : Arabic

Foreign Languages

Language : English

Reading : Excellent

Writing : Excellent

Speaking : Very Good

Skills

- Strong commitment to team environment dynamics with the ability to contribute expertise and Thrive in a team environment and work well with others.
- Enjoy working as a team member as well as independently as Team leader and team player.
- Skilled at evaluating options and generating solutions.
- Strong problem-solving and analytical skills.
- good in successful management of diverse groups of people
- Combine patience, determination, and persistence to troubleshoot issues.